

Holy Name Church
11000 W 133rd Ave, Cedar Lake, IN 46303

Grand Raffle Official House Rules

- Purchase of ticket constitutes an individual's consent to these house rules.
- The prize winner must comply with all terms and conditions of these Official House Rules, and winning is contingent upon fulfilling all requirements.
- Entrants must be 18 years of age and a US citizen. Animals of any nature are not eligible.
- One eligible person may be entered on each raffle ticket purchased. If the name of more than one person is submitted with the ticket purchase, and that ticket is selected as a winning ticket, then the person named first will be deemed the holder of record of the ticket and declared the winner.
- Entrants must **legibly** write their **first and last name**, address and phone number on the ticket stub.
- Raffle tickets cannot be purchased using a debit or credit card.
- Only tickets that have been paid for and/or have been verified as paid for are eligible to be entered for respective draws. If any purchaser's check is dishonored by the bank, the raffle ticket will be declared invalid unless and only until full payment in "good money" is made prior to the drawing.
- Purchase of raffle ticket is non-refundable and not tax deductible.
- The winner does not need to be present to win. If the prize is not claimed within 30 days of the drawing or is refused by the winner within 30 days of the drawing, the prize shall be null and void and the prize money collected shall remain with Holy Name.
- Winners will be picked by random drawing. Raffle drawing will take place at the location and date indicated on the raffle ticket.
- If a winning ticket was bought by someone who is deceased at the time of the drawing, another ticket will be drawn. If more than one ticket drawn belongs to someone deceased, the drawing will continue until a valid ticket is drawn.
- Any raffle ticket order forms mailed to Holy Name must be received by the close of business the Thursday prior to the raffle drawing date to be included in the drawing. Any entries received after this deadline will not be included in the raffle and monies returned to the sender.
- As required by the IRS, winners will be required to provide Holy Name a photo ID and complete IRS form W-9. Winners of amounts that meet the IRS "Reporting Raffle Prizes Winnings" threshold will be issued a W-2G. Holy Name will withhold and remit withholding tax on prize amounts that meet the IRS "Withholding Tax on Raffle Prizes" threshold. Any remaining tax obligations are the sole responsibility of the winner.
- Winner's names and associated prizes will be listed in/on our parish bulletin, website, newsletter, and social media pages without compensation.
- A copy of these rules may be requested by calling the parish office at 219-374-7160, picked up at the parish office located at 11000 W 133rd Av, Cedar Lake, IN, or can be found on our website holynamecl.org.

Instructions for selling Grand Raffle Tickets

General-

Indiana law requires that raffle tickets be sold within the geographic boundaries of the state. Federal law prohibits mailing raffle tickets across state lines via USPS. The interstate transport of lottery or raffle tickets can be a federal offense. We can mail a letter instructing people that they will have to buy a ticket in person if they would like to enter the drawing if they live out of state. NO EXCEPTIONS.

Advertising-

Organization must have a valid license or authorization before advertising or selling tickets of any kind and the license information must be printed on any advertisements (posters, tickets, Family Flyer, newsletter, bulletin) and include the following: Organization's legal name (Holy Name Catholic Church-Cedar Lake), Valid license number (001296), IGC Reference number (163506.)

Required Signage-

1. A copy of the Charity Gaming Authorization-License (attached)
2. Signage that can be seen from at least ten feet away, stating, "TIPPING IS NOT ALLOWED" (attached)
3. A copy of the Organization House Rules for how the event will be conducted. (attached)

Sellers-

- Sellers must be on the gambling license.
- Only one name on a ticket, even for married couples. First and last name. NO PETS.
- Writing must be legible on the ticket stub. Please print. Address labels can be used.
- Must have an address and/or phone number on the ticket stub.
- Must be 18 years old to buy and be named on a ticket. A person cannot buy a ticket for any person under 18.
- Do not mix Grand Raffle monies with any other monies. The cash box should always have the original bank plus the monies that were collected from the sale of tickets and the total should always end 50.00 or 00.00. Do not add or subtract from the cash box with personal monies.
- The drawing must always be done by someone who has not played. This includes both 50/50 and Grand Raffle.

April 16-2026

**TIPPING
IS NOT
ALLOWED**